

**INVITATION FOR PRE-QUALIFICATION AND FINANCIAL BIDDING FOR YEAR 2017 TETFUND ANNUAL INTERVENTION 4853X/2017 PROJECTS COLLEGE OF EDUCATION, OJU, BENUE STATE**

**(1) INTRODUCTION**

Following the Approval-in -Principle (AIP) received from Tertiary Education Trust Fund (TETFUND) on the year 2017 TETFUND ANNUAL INTERVENTION 4853X/2017, College Of Education Oju, Benue State, hereby invites reputable contractors, Suppliers, eligible Bidders and General Public to apply for pre-qualification and tenders for the under listed projects:

**(2) SCOPE OF WORKS/GOODS**

Lot 1: Construction of Lecture Hall Comprising of 2Nr 250 capacity Lecture Hall, 10Nr Offices, 1Nr Conference Hall with Toilets, External Works.

Lot 2: Procurement, Furnishing of 2Nr Lecture Hall and 10Nr Offices.

**(3) ELIGIBILITY REQUIREMENTS**

Documents to be submitted shall include but not limited to the following:

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31<sup>st</sup> December, 2019;
- (c) Evidence of current Pension Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of interim Registration Report (IRR) expiring on 30/6/2019 or valid Certificate issued by BPP.
- (g) Sworn Affidavit:
  - Disclosing whether or not any officer of the relevant committees of College of Education, Oju or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
  - That the Director(s) of the prospective contractual company has/have never been convicted by any court of law.
  - That neither the company nor any company director is bankrupt.
- (h) Company's Audited Accounts for the last three (3) years – 2016, 2017, 2018;
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

- (j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc.);
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (l) List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- (m) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **(4) COLLECTION OF TENDER DOCUMENTS**

Interested companies are to collect the Standard Bidding Document (SBD) from the Procurement Office on evidence of payment of a non-refundable tender fee of N10,000.00 per Lot, paid at the Bursary Department.

#### **(5) SUBMISSION OF TENDER DOCUMENTS:**

One (1) copy of pre-qualification documents must be submitted and should be arranged in the order above. In one envelope marked PRE-QUALIFICATION with name of the project Boldly written on the top right hand corner of the envelope; while one (1) copy of priced financial bid also to be sealed in another envelope should be clearly marked with the name of project and company Boldly written at the right hand corner of the envelope. Two separately sealed envelopes should be enclosed together in a bigger envelope marked with project title and company name. This should be submitted to the Registrar, College Of Education Oju, Benue State, **not later than 12:00 noon of Thursday 23 May, 2019.**

#### **(6) OPENING OF BIDS:**

All bidders, Civil Society Organisations and interested stakeholders are invited to attend the public opening of the prequalification documents scheduled to take place immediately following the close of submission **12:00 noon on Thursday 23 May, 2019**, at the College Conference Room

#### **IMPORTANT INFORMATION:**

- (a) Certificate may be referred to the respective issuing authority for verification and authentication;
- (b) Bidders are advised to make their submissions in line with the Advertisement;
- (c) Technical and Financial bids enclosed in the one single envelope that will expose the technical and financial bids at the same time of opening shall be disqualified;
- (d) Contractors with history of delay or abandonment of TETFund Projects need not apply;
- (e) Failure to comply with the above requirements would automatically result in disqualification.

#### **PLEASE NOTE:**

The College of Education, Oju is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED:**

**REGISTRAR**